



VACAY

Property Management

www.vacaysites.com





Application For A Residential Tenancy

Vacay Limited

CAUTIONS PROVIDED PURSUANT TO THE PRIVACY ACT 1993
BEFORE APPLYING FOR A RESIDENTIAL TENANCY

In Terms of the Privacy Act 1993 you are given notice that:

- 1. This application form **requests information**, asking you to provide personal information and
- 2. The **purpose of collection** of this information on this form is for the landlord / rental manager for the rental property on this application and is required so that the landlord / rental manager can check the information and assess whether you would be the best applicant on merit for the tenancy and
- 3. The intended **recipient of this information** is Vacay Limited whose name appears at the top of this form and
- 4. We advise that you have the right to **see the information** we hold about you and
- 5. To **correct information** if it is incorrect and
- 6. If Vacay Limited is required to carry out a credit check then Vacay Limited are obliged by law to retain the record of that application as **holding information**.

Other information drawn to your attention:

Understanding: By completing this form, you evidence the fact that you are applying to rent a residential house / flat / apartment and

You are further advised that: If you do not supply all the information requested in this form you may not be considered as the best applicant on merit for a specific property or other properties available for rent and

Please note: A separate completed application form is required for each person who proposes to enter a tenancy agreement as a tenant.

Signature of

Applicant.....Date...../...../.....

Rental Property

Property

Address.....

Rent Per Week \$.....

Preferred Move in Date.....

Length of Tenancy.....

How did you find out about this property?.....

Applicants Details

Full Name.....

Current Address.....

How long have you lived at this address.....

Mobile.....

Email.....

Identification (Please provide photo identification such as your driver's licence or passport)

Drivers Licence Number	Drivers Licence Version
.....

Provision of this number is voluntary and will be used for verifying your identity and carrying out a credit check.

Passport No..... Expiry date.....

WINZ No..... (if applicable)

Date of birth..... *If under the age of 18 are you married? Yes / No*

Criminal Record

Have you ever been convicted of any crime or offence (other than one concealed by the Criminal Records Clean Slate Act 2004)? Yes / No (Circle)

If 'Yes' please give details below:

.....
.....

Occupancy Details

Pets: Do you have a pet? Yes / No (Circle)

If 'Yes', what type of pet?.....

Smoking: Are you or any other prospective occupant a smoker? Yes / No (Circle)

Motor Vehicle: Will you be parking a motor vehicle on the property? Yes / No (Circle)

If 'Yes', state car details:

Make..... Model.....

Car Registration Number.....

Number of people intending to reside in the room (including applicant)

Names of people intending to reside in the room.....

Current Rental Details

Current rent/board per week (If applicable)

Why are you leaving your current residence?.....

.....

Name of Property Manager / Agent / Landlord.....

Phone..... Email.....

Previous Rental Details

Property Address.....

Rent/Board Per Week

\$.....

How long did you reside at this address.....?

Date Vacated.....

Name of Property Manager / Agent /

Landlord.....

Phone..... Email.....

Have you ever had a tenancy terminated before? Yes / No (Circle)

If 'Yes', provide details.....

.....

Current Employment

Current Employer / Company (if employed)

Gross Income per week \$.....

Occupation..... Length of Employment.....

Contact Name & Number (Manager).....

Other Income Source if not currently
employed.....

Gross Income per week \$.....

Previous Employment

Previous Employer / Company (if applicable)
.....

Gross Income per week \$.....

Occupation.....

Length of Employment.....

Contact Name & Number
(Manager).....

.....

Other Income Source if not previously
employed.....

Gross Income per week \$.....

Contact Details Nearest Relative (to be used in case of an emergency only)

Name.....

Address.....

.....

Relationship.....

Phone.....

TENANTS DECLARATIONS, CONSENTS AND AGREEMENTS

I agree to you obtaining other information about me and contacting any of the following referees (Not relatives):

Name.....

Telephone.....

Name.....

Telephone.....

I agree that the landlord may use this information to carry out any or all credit checks to assess my creditworthiness and I understand that if a credit check is carried out on me the credit reporter may hold my information on their credit bureau and use it for credit reporting services and any other lawful purpose and they may disclose my information to their subscribers for credit reporting purposes.

I agree to any of this information or any default information being given to another landlord, credit bureau or tenant default database.

I agree that you may use any of the information on this form to enforce any judgment in respect of the tenancy agreement or in respect of any Order against me made by the Tribunal.

I agree that I have voluntarily given you my driver license details and that you may verify my driver license details with the NZTA.

I agree to you giving my information to the Ministry of Justice to check for any overdue fines I may have and that a credit reporter may carry out this check for you which will mean the information will be given to the credit reporter.

I agree to pay any or all cost of collection including disbursements, fees, commissions, and charges.

Photographs - I consent to Vacay Ltd taking photographs of the residential premises as part of their service to the landlord and understand that

these photographs may be supplied to the landlord or any other party as required.

I consent to the photographs being stored for a period of up to 7 years or such further time as is legally appropriate, following the expiry of Vacay Ltd.'s management of the residential premises.

I understand that Vacay Ltd will take all reasonable steps to ensure that the photographs do not contain any information that could lead to identification and that Vacay Ltd will take all reasonable steps to ensure that the photographs are securely stored.

Illicit Substances - I agree that the property may be tested for the presence of any illicit substances during the term of the tenancy.

I confirm that the information in this form is true and correct and that I have read and signed the Cautions under the Privacy Act 1993 and all of the other information contained in this Application to Rent form before completing the application form itself.

I understand that any false or misleading information given in this application may render the tenancy, if I am accepted, liable to termination. I declare that to the best of my knowledge the above information and that submitted in any accompanying documents is correct.

Signature of Applicant.....

Date...../...../.....

PLEASE HAND IN YOUR APPLICATION FORM OR EMAIL TO info@vacaysites.com

OFFICE USE ONLY

This application is completed for: Vacay Ltd

Address.....

.....

Phone.....

Rental Manager.....

Date.....

- Credit check completed
- References checked.
- Landlord Approved
- WINZ Form
- Other.....